Volunteer Assignments

Every person has skills and talents that can be helpful in the hospital setting. Volunteers are needed in a variety of assignments at the medical center listed below. If you have special skills to offer, please call us so we can discuss how you can best use your talents to help our Veteran patients.

Terry Stotler, Chief 304-263-0811, ext. 3309   terry.stotler@va.gov
Terri Martin, Specialist 304-263-0811, ext. 3310   terri.martin@va.gov
We can also be reached toll-free at 800-817-3807 (same extensions)

Ambassadors
Volunteers to meet/greet, provide assistance to Veteran patients/visitors in the hallways, etc. We need at least four daily. We also need evening and weekend coverage of the lobby from 5 to 8 p.m. every evening and from 9 a.m. to 4 p.m. Saturday and Sunday.

Palliative Care/Hospice Program/11th Hour Volunteers
Volunteers are needed any day at any hour to sit with Veterans in the final stage of life. The goal of this program is that no Veteran dies alone. Special training is needed after orientation.

Transportation Volunteers
Provide Veterans in the community with rides to and from the medical center for clinical visits in vans provided by the VA. Hours vary according to the volunteer's availability; i.e., you may provide service as often as daily or as little as once a month. Before driving, you must provide your driving record for the past five years, have a physical (provided by the VA), have a current driver's license and be fully insured. You are provided further coverage by the U.S. Government while performing your volunteer work. We also need parking lot shuttle drivers and local van drivers. If you are interested in driving Veteran patients in your privately owned vehicle, we would like to hear from you also.

Clerical Assistance Volunteers
Clerical assistance is needed in a variety of Veteran patient care areas/support services every day Monday through Friday. A willingness to answer phones, complete small filing tasks, stamp envelopes, assemble packets, sort mail, etc. is of prime importance. Areas include Medical Service, Laboratory, Non-VA Care Office, File Room, Home Based Primary Care, etc.

Patient Assistance Volunteers
Volunteers to serve as helpers, including feeders (with specialized training), escorts, deliver/read mail, etc. in the Community Living Centers (CLC) A and B, Units Ward 5A, 5B and 5C, Tranquility House and Unit 4A. These volunteers are needed any day, including weekends. When trays are delivered, the volunteer encourages hand-washing, helps with opening containers and setting up Veteran patient trays - any day,
any meal. Volunteers are needed to help with the daily (Monday through Friday) coffee social from 9 to 11 a.m. in CLC A and B.

**Recreation Therapy Assistance**
Volunteers that help our medical center Recreation staff with activities, trips, bingos, sports/fitness, music therapy, etc.

**Honor Garden/Green House**
Volunteers are needed to help maintain our medical center’s honor garden project and green house. A willingness to do gardening, light landscaping and plant watering is in great demand for this facility that helps supply fresh vegetables (seasonally) for our Nutrition and Food Service.

**Patient Escort**
Volunteers serve our Veterans by escorting them from their CLC and inpatient unit room to appointments throughout the medical center. Escorts also help transport patients from the emergency room to the imaging department.

**Chapel**
Our medical center chapel uses volunteers to help Veterans get to services and in a variety of lay ministries.

**Pet Therapy**
Volunteers and their approved therapy animals (dogs), provide visitation to our Veterans in the CLC and inpatient units.